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**New information – Digital rights and Coursepacks**

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## PHOTOCOPIED MATERIALS

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- journals
- newspapers
- books

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- A maximum of one chapter of a book, provided it is no more than 20% of the book
- An entire short story, play, essay, article or poem
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- 5% of a textbook, or more than one chapter
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- one of the following words in its title: Introduction to; Fundamentals of; Essentials of; or
- reference to an edition, such as 3rd Edition; or
- pedagogical features, such as exercises, question sets, cases boxed items, or chapter learning objectives; or
- an accompanying learning aid such as a study guide lab manual, teacher guide or solutions sets.

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- altered in any way
- an instruction manual, workbook or test
- a printed musical score
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- an advertisement in a print publication
- a newsletter restricted to fee-paying clients.
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3. Forward a copy of the coursepack to Anne Andres or [Getrud Selby](#) (Bookstore Manager)

- copy on 8.5" x 11" paper
- ensure there is a ½" margin on all sides for proper binding
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- binding: Cerlox Binding or Coil binding
- the first page should include Course Code and Instructor Name
- ensure that the first page of each article includes source of information (for books: author, title, place, publisher, year of publication, page numbers; for journal articles, title of article, journal title, vol. information, page numbers)
- Cover sheet is Clear Plastic

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- Cambridge University Press
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- Oxford University Press (Journals) (UK)
- Pilgram Press, the United Church Press
- Simon & Schuster
- United Nations Publications
- Zondervan

To obtain permission to copy these works, permission must be obtained from the copyright owner directly. Please contact Anne Andres for assistance. Also for a full list of excluded publishers, please see Anne.

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If no copyright notice is provided, or if the copyright notice does not allow the use you want to make, a good starting point for getting clarification or permission is to send an email to the site's webmaster.

If the college has an online subscription that allows you to print a paper copy of an article that appears online, this paper copy would be a legally obtained copy and could therefore be photocopied under the terms and conditions of our *Access Copyright* licence.

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### **Instead of giving paper photocopies of an article to my students, may I post it electronically on my course website?**

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### **May I provide my students with paper copies of material found on digital sources (e.g. subscriptions or the Internet)?**

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Under our institution's licence, you are not permitted to transmit an electronic file from a coursepack for viewing or posting. The licence does permit you to create an electronic file from a coursepack, but only for the purpose of making paper photocopies.

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**SHOWING VIDEOS AND FILM**

The law also requires that public performance rights be secured in advance of showing any video to a class or group. Most feature films are covered by our institutional public performance licences. Copyright clearance is mandatory for the duplication or transfer of sound recordings, films, videos, and software.

The College has signed licences with two companies, *Criterion Pictures* and *Audo Cine* that control about 80% of feature films in Canada. These licences convert "home use" videos that you rent or buy - whether from the video store, public library, or personal collections to "public performance use". For example, you may show original feature videos in class, the library, or common rooms accessible to the dormitory population. However, since not all titles are covered, see the list of studios covered by our licences in the **Appendix**

**IT IS YOUR RESPONSIBILITY TO:**

- Ensure that videos and films are covered by our institutional public performance licences. To verify if films are covered, contact Anne Andres, Associate Librarian at [anne.andres@columbiabc.edu](mailto:anne.andres@columbiabc.edu) or phone 604-853-3567 ext. 334

- Complete the *Public Performance Report* form OR email titles and showing dates to Anne Andres, Associate Librarian. **See Appendix.**

### **TAPING OFF TELEVISION OR RADIO [OFF-AIR TAPING RIGHTS]**

With limited exceptions, it is illegal to tape a television or radiobroadcast and use it for any purpose other than private home viewing. The new Copyright Act grants limited off-air taping rights in the following cases:

- A news or news commentary program may be taped and retained for a year, after which royalties must be paid for each public performance or the tape erased. Documentaries are specifically excluded from this category and may not be taped under its provisions.
- Any program may be taped for evaluation or preview purposes and retained for 30 days. It cannot be used in a classroom and must be erased after 30 days.

In practice, except for news broadcasts and programs for preview, off-air taping is virtually impossible.

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#### **IT IS YOUR RESPONSIBILITY TO:**

- indicate at the bottom of the song sheet or transparency: the acronym *CCLI* and the college licence #248328, for example, "*CCLI #248328*".
- Inform [Renee Evashkevich](mailto:Renee.Evashkevich@columbiabc.edu) ([Renee.Evashkevich@columbiabc.edu](mailto:Renee.Evashkevich@columbiabc.edu)) (604) 853-3358 ext. 356) which songs were used.

## **OTHER WAYS YOU HAVE PERMISSION**

### **The Public Domain**

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### **Open Access Journals**

The online Directory of Open Access Journals provides users with a searchable database of scientific and scholarly journals that allow users to "read, download, copy, distribute, print, search, or link to the full texts" of the articles they contain. Through this directory, you have access to a range of research to help you in preparing your courses.

## **CONTACT**

For further details on copyright and public performance rights, contact [Anne Andres](#), Associate Librarian or call: (604) 853-3358 ext. 334, or email: [anne.andres@columbiabc.edu](mailto:anne.andres@columbiabc.edu).

For the church music copyright licence, contact [Renee Evashkevich](#) ([Renee.Evashkevich@columbiabc.edu](mailto:Renee.Evashkevich@columbiabc.edu)) at (604) 853-3358 ext. 356.



# Studios

List of studios we represent

**Audio Cine Films Inc.** is the exclusive Canadian non-theatrical rights representative for numerous major studios, producers and 1000's of feature length movies.

These include: Nickelodeon Films, Alliance Atlantis Motion Pictures, New Line Cinema, Fine Line Features, Miramax Films, Focus Features, Odeon Films, USA Films, Artisan Entertainment, MGM Studios, United Artists, Orion Pictures, Universal Studios MCA, Polygram Filmed Entertainment, Equinox Films, TVA Films, Lions Gate Films, Mongrel Media (**Not included in annual PPR licenses**), Think Films and Warner Bros. (Turner/MGM Titles)\*.

Also exclusively available from Audio Cine Films Inc. are the films from [Big Idea Productions](#), producers of the beloved Christian-based VeggieTales series.



- [Alliance Atlantis Motion Pictures](#)
- [Artisan Entertainment](#)
- Buena Vista Pictures Distribution
- [Fine Line Features](#)
- [Focus Features](#)
- Hollywood Pictures
- [Miramax Films](#)
- [MGM Studios](#)
- [New Line Cinema](#)



- [Odeon Films](#)
- [Orion Pictures](#)
- Pixar Animation Studio
- [Polygram Filmed Entertainment](#)
- Touchstone
- Turner Classic Movies
- [United Artists](#)



- [Universal Studios MCA](#)
- [USA Films](#)
- Walt Disney
- [The Weinstein Company](#)

### List of Studios represented

20<sup>th</sup> Century Fox  
ABC Distribution  
ACLF Films Ltd  
Adair Films  
Agincourt Productions  
Alain Vannier Roissy Films  
Ambassador Film Distributors  
American Cinema Marketing  
American Educational Films  
American Zoetrope  
Ampix Ltd  
Andre Pepin Films  
Auriga Films  
Badland Pictures  
Bobby Roth Resistance Films  
British Film Institute  
**Buena Vista Distribution**  
Buzzy Film Ent. Ltd.  
Cactus Films  
Canal+  
Canamedia Productions Ltd  
Cannon  
Carnaval Films  
Carolco Television  
Castlerock  
CBS Inc  
CBS Theatrical Films  
Cinak Cie Cinematographique  
Cine Club International  
Cine-Int's GMBH & Co  
Cine-London Inc  
Cine-Neighbour Inc  
Cine-Select  
Cinema Centre Films (CBS)  
Cinema III Registered  
Cinema Plus  
Cinemagyar (Hungarofilm)  
Cinepix Inc  
Cinepix Inc (Bonus Group)  
Cinexport  
Clarke Mackey  
Clearwater Films  
[Columbia Pictures](#)  
Contemporary Films  
[Cookie Jar Entertainment](#)  
Corinth Films  
Crawley Films Ltd  
Credit Lyonnais Bank  
Creswin Films Ltd  
Creswin Pictures  
Croation Creation Prod.  
David Cronenberg  
Deerfield Enterprises  
Desperado Productions  
Don Shebib  
[DreamWorks SKG](#)  
E Hillenbrand  
Epic Productions  
Essential Cinema Ltd  
Fat Chance Inc  
Filecard Inc.  
Film Arts  
Film Assesst Holding  
Film Consortium of Canada  
Film Kollepic

Films Incorporated  
Film Tonic Inc.  
Film Ventures Int'l  
Filmkillekpiv Zurich  
[Fox 2000](#)  
[Fox Family Films](#)  
[Fox Searchlight](#)  
Frank Vitale  
Frontier Amusement Canada Ltd  
Ganga Distribution  
Gaumont  
Graeme Ferguson  
Greg Miller  
Hart Pomerantz  
[Hollywood Pictures](#)  
Hungarofilm  
Hurlock Cine-World Inc  
ICAIC  
Intercont. Film Service  
International Film Exch.  
ISKRA  
Italnoleggio Cinematografico  
ITC Enterprises Inc.  
Jack Darcus  
Janus Films  
JFM Investments  
Karim Productions  
Kenneth Anger  
Killiam Show Inc.  
Kings Road Productions  
Krypton Int. Corp.  
L & T Film Corp Ltd  
Les Films du Jeudi  
Les Prod Les Ordre Les Prod Prisma  
Les Productions Optima Inc.  
Lionheart Productions  
[Lions Gate Films](#)  
[Lucas Films](#)  
Magnum Pictures Inc  
Majestic Films  
Mandalay Entertainment  
Manesco Films Ltd  
Mangum International Prod(Coup) Inc  
Martin Lavut  
Michael Jones  
MichieGleason Joint Productions  
Midwest Film Prod.  
Morgan Creek  
Morley Markson Assoc  
Morrie Ruvinsky Films  
Motion International Inc.  
Motion Picture Holdings  
Mrs S Bhattacharya  
MSD international Corp  
MVS Productions  
National Telefilm Assoc  
[Nelvana](#)  
New Horizons  
[New Yorker Films](#)  
Norstar Releasing  
Norstar Releasing Inc.  
Optima Productions Inc.  
Paragon Motion Pictures Inc  
[Paramount Pictures](#)  
[Paramount Vantage](#)  
Pathe Cinema Corp  
Patmar Films  
Peter Rowe Films  
Phoenix Films  
Picadilly Theatre Inc  
Pinball Summer

**Pixar Studios**  
Prima Film  
Productions Prisma  
Quartet Films  
Rai Corporation  
Rearguard Productions  
Rene Malo Films Inc  
Revolution  
RKO General Pictures  
Rolf Lyssy  
RSL Films  
Savoy Pictures  
Screen Gems  
Selkirk Communications Ltd  
[Sony Pictures](#)  
Stalkers Productions  
Stan Brakhage  
Stanley Halperin  
Sveriges Radio  
Swedish Film Institute  
Sylvia Spring  
T. Koerfer Films  
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